



Sample WEB Authorization Language

Nacha authorization requirements for WEB transactions

- **Authorization:** Verbiage that clearly shows the customer is authorizing the debit
- **Date(s):** a clear description of when the debit will occur
- **Amount:** A clear description of the amount being debited
- **Revocation:** Verbiage that clearly shows the customer can cancel or revoke authorization
- **Method of Revocation:** a phone number or email address the customer can use to revoke authorization
- **Period of time:** Provide an appropriate timeframe to cancel/revoke

*This information can be either on the payment screen or part of your Terms and Conditions, if added to your T&C's, you will need to provide the option for a consumer to verify they reviewed the T&C's

Screen 1:

I authorize <Company Name> to initiate an ACH/electronic debit to my account in the amount of \$XXX.XX from bank account (include routing and account number). I understand that I may revoke this authorization by calling/emailing <phone/email address> within <x days> business days prior to the authorized processing date.

I agree that ACH transactions I authorize comply with all applicable law.

When completing the payment process, allow the option to submit or authorize button. Once payment is authorized, there cannot be any changes or corrections.

It is recommended that you print a copy of this authorization and maintain it for your records.

Completed payment screen:

Thank you for your payment. The confirmation below verifies that you have authorized (Company Name) to initiate an electronic payment from your bank account.

Payment Confirmation Number: XXXXXX Authorized Payment Amount: XXX.XX

Date Authorized: XX/XX/XXXX

Expected Payment Date: XX/XX/XXXX